

**Regional Transit Authority  
Board Proceedings**

**Wednesday, February 1, 2023  
9:00 am**

Present: Helmrichs, Madlom, Buschmann, Kenniker, McDonough, Pothoff, Steines, Schwenker, Flagel

Upon motion approved the Agenda for the Wednesday, February 1, 2023, RTA Board meeting, (Unanimous)

Upon motion approved Mike Steines, Jackson County as Chair for the RTA Board, (Unanimous)

Upon motion approved Ann McDonough, Dubuque County as Vice Chair for the RTA Board, (Unanimous)

Upon motion approved Pete Buschmann, Delaware County, as Secretary for the RTA Board, (Unanimous)

Upon motion approved the minutes and file the Secretarial Notes from the January 4, 2023 RTA Board Meeting, (Unanimous)

Upon motion approved Nin Flagel, Jackson County, as the RTA Representative to the RPA Board, (Unanimous)

Upon motion approved the RTA Financials, (Unanimous)

Upon motion approved RTA invoices and bills, (Unanimous)

January 2023 Bills: Accident Fund-2,435.40; Allen Occupational Health-40.00; Am Trust-318.71; Black Hills-577.98; Bellevue-332.75; Dubuque-128.22; Earlville-255.70; Maquoketa-58.62; CWRH-759.00; Comelec Internet-93.00; CS Technologies-201.35; Deutmeyer Auto-70.60; Downey Auto-54.98; Driver Reimbursement-98.00; Dubuqueland Door Co-221.53; ECIA-55,532.29; First Supply-210.51; Georgen Auto-615.11; Higley Industries-304.00; IRS-3,487.67; Jackson Co Regional Health-22.00; Peter Knipper Snow Removal-750.00; Maquoketa Electric-100.77; Mary Vargas Memorial Fund-50.00; MWO Bank-50.00; Rainbo Oil Co-801.48; Stickley Electric-1,737.10; United Way-125.00; US Cellular-756.88; Windstream-823.02; Volunteer Driver Reimbursement-455.44.

Upon motion moved to closed session per Iowa Code Section 21.5 to discuss strategy with counsel at 9:43 a.m.

Roll call vote: Yes-Helmrichs, Yes-Madlom, Yes-Buschmann, Yes-Kenniker, Yes-McDonough, Yes-Pothoff, Yes-Steines, Yes-Schwenker, Yes-Flagel.

Upon motion approved to give HBSS another 30 days to test the new software upgrades; no more additional payments until software is acceptable; leave the discounted annual maintenance fee on the table and not accept or decline it until a later date; follow up with HBSS in a week with a letter from our attorney; and to bring Zack Gruba from HBSS to the RTA offices to ride the buses, work with Christine, and to test the software with Gail and Stacie, (Unanimous)

Upon motion adjourned at 10:48 a.m., (Unanimous)

Detailed secretarial notes are available by completing a public information request to ECIA.